



MINUTES of a **Working Group Meeting** regarding the new **playpark** at **Kelsey Hall**, Ifold held on **Wednesday 13th July 2022** at **18:45**, Kelsey Hall, Ifold.

Present Cllr. Paul Jordan (Chair); Cllr. Sophie Capsey (Vice Chair); Cllr. Doug Brown, Mrs Sarah Segar-Thomas, Kelsey Hall and Catherine Nutting (Clerk & RFO).

IP/22/001 Apologies for absence

Apologies were received and accepted from Cllr. Jerusha Glavin.

The member from Ifold Estates Ltd (IEL) was not in attendance.

IP/22/002 Site Visit

The Working Group reviewed the site area in relation to the draft schematic produced by Redlynch Leisure appended at A.

The schematic is for illustrative purposes only. It shows the type and quantity of equipment the area can host. Its purpose is to: -

- 1). Test that the site is capable of being developed into a play area
- 2). Manage future design expectations.

The site will predominantly support younger aged children (pre-school). The small size of the area and the requirement to leave in situ the trees and vegetation will restrict the types of equipment able to be considered. Smaller equipment tends to be for the younger age groups.

IP/22/003 Kelsey Hall Management Committee (KHMC) requirements

The meeting considered and agreed to the requirements of the KHMC appended at B.

Actions:
Clerk

The meeting discussed the preferred entrance way from Chalk Road, which will avoid both the need to access the playpark from the Kelsey Hall itself or bridge the ditch / culvert which runs in parallel to Chalk Road and the Kelsey Hall boundary. The land is owned by IEL, and permission will need to be obtained. The KHMC have agreed to relocate their welcome sign. The salt bin will need to be re-sited

(slightly).

The meeting discussed and agreed that the playpark area (within the curtilage of the Kelsey Hall) will need to be fenced for health and safety reasons. However, this will not interfere with the car park. It was agreed that a gate should be included to allow the area to remain a usable fire congregation point, and allow access to the playpark by hall users, such as Little Acorns Preschool and anyone hiring the hall for children's parties, so that they do not need to gain access to the area via Chalk Road. This gate can have the option to be secured if required.

IP/22/004

Next Steps

- KHMC to confirm that the play area does not conflict with their insurance
- Arrange a meeting with IEL to discuss access from Chalk Road
- Organise the lease between KHMC and PC regarding the use of the land (please refer to [C/21/164](#), page 3 -4 of the minutes of the full PC meeting dated 13th October 2021)
- Draft the public consultation questions, including letters to the direct neighbours of the Kelsey Hall

Actions:
KHMC / Clerk /
IEL

IP/22/005

Next Meeting

To be confirmed

Actions:
Clerk