

MINUTES of the Plaistow and Ifold Parish Council Meeting held on **Wednesday 9th September 2020**, via remote conference calling technology.

Present Cllr. Allan Pearson (Chair); Cllr. Sophie Capsey (Vice Chair); Cllr. Paul Reynolds; Cllr. Phil Colmer; Cllr. James King-Wilson; Cllr. David Ribbens; Cllr. Nicholas Taylor; Cllr. Paul Jordan; Cllr. Nick Whitehouse; Cllr. Jerusha Glavin and Catherine Nutting (Clerk).

District Cllr. Gareth Evans and County and District Councillor Janet Duncton were in attendance.

Six (6) Members of the Public were present.

C/20/118 Apologies
Apologies were received and accepted from Cllr. Matthew Hardman.

C/20/119 Declaration of interests by Members in matters on the Agenda. To consider and agree any requests for Dispensation.
Cllr. King-Wilson has a Disclosable Pecuniary Interest (DPI) in relation to Policy EE4 of the Neighbourhood Plan (C/20/126 below). However, the purpose of the agenda item is by way of a generic update regarding Regulation 16, Public Consultation; therefore, Cllr. King-Wilson does not require dispensation to remain in attendance.

C/20/120 To receive for confirmation Minutes of the Meeting held on 8th July 2020. Clerk & Cllr. Reynolds
The minutes were unanimously approved and will be signed by the meeting Chair via Secured Signing. (Meeting Chair on 08.07.2020)

C/20/121 Representations from Members of the Public: To receive and act upon, if considered necessary by the Council, comments made by members of the public either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 9th September 2020.
All representations made were in relation to the proposed Plaistow bus shelter (see C/20/123 below). The Chair permitted public comments and questions under the specific agenda item.

To receive reports from County and District Councillors.

District Cllr. Evans' report is appended to these minutes at A.

County and District Councillor Janet Duncton provided a report in relation to WSCC.

WSCC has achieved Gold Standard in the Armed Forces Covenant. An additional full Council meeting will be held on 18th September 2020. Since March, only one (1) truncated Council meeting has been held.

WSCC and the South Downs National Park held their quarterly meeting on 9th September. They will work closely together in relation to climate change and improving access to the Down from Urban areas. WSCC have opened a cycle route from Findon to Chanctonbury.

Over the last fourteen (14) days, 139 cases of Covid-19 have been reported; the majority of which are in the Crawley and Worthing areas. Most of the Worthing cases have been traced to one (1) specific gathering. In Crawley and the mid Sussex area it is mainly those returning from flights abroad.

John Coughlin, CEO of Hampshire County Council, and designated Commissioner of WSCC is pleased with the improvements being made to Children's Services. Cllr. Duncton will provide a monthly report in relation to the changes.

The Planning white paper is under discussion. The South East is expecting additional housing quotas. MP Andrew Griffiths (Petworth) secured an adjournment debate.

Libraries are now open with the appropriate Covid-19 protections in place and all schools have resumed.

Cllr. Duncton attended a virtual Seminar on 'Loneliness', which was organised by the High Sherriff. There are many voluntary organisations able to assist. Therefore, please contact Cllr. Duncton if either you or someone you know would benefit from a referral.

Qu: Members asked Cllr. Duncton and Cllr. Evans about the recent planning approval for additional housing in Loxwood, which undermines the village's Neighbourhood Plan.

Cllr. Evans responded - The Thakeham Homes application in Loxwood, which was approved at the last Planning Committee, had previously been rejected by Officers last year (around June 2019). At that time, the Local Planning Authority (Chichester District Council (CDC)) had a Local Plan and could object on policy grounds.

When the Local Plan expired and it became clear that CDC could not meet the five (5) year housing supply requirement, Thakeham Homes intimated that they would appeal the refusal decision. They would have won the appeal and CDC would have been liable to pay all the legal fees. Thakeham Homes submitted an amended plan, which was a marginal improvement, and Members were unable to object because of the issues with the Local Plan and were also aware that if they objected an appeal would be successful.

At the same time, Loxwood's Neighbourhood Plan (NP) had expired; Loxwood Parish Council are in the process of updating the document. Previously, the Loxwood NP was aligned with CDC's Local Plan. Loxwood Parish Council have decided to continue to amend their NP to try and protect the village from further development irrespective of CDC's lack of Local Plan. They have identified five (5) sites and Thakeham Homes has been incorporated into this.

Farm Close was heard at Planning Committee on 8th September and was deferred on the grounds of issues with Southern Water and prematurity (due to CDC's Local Plan consultation). It will be heard next month, and it is likely that Members will have to approve the application, as Loxwood's NP and the Local Plan will not be ready in time.

The concern is that this situation leaves Parishes open to speculative planning applications. Loxwood are trying to protect against this. This situation is something that my group have been highlighting to Officers for well over a year; when it became clear that the Local Plan would not be ready in time. Sadly, we did not get full transparency from Officers on this matter until too late.

Cllr. Duncton responded - The first time the application was considered by CDC, it still had a five (5) year housing land supply so they could fight an appeal on that basis and win. Since then, because of the increased housing numbers the area have been told to accommodate there is no longer an adequate five (5) year housing land supply. Loxwood are in the process of updating their Neighbourhood Plan. It is likely that this site will be incorporated into it. Due to the shortfall in land supply, this site goes some way to meeting the housing target. Although decisions are not made on cost, it is likely that any appeal would have been lost due to the land supply situation. The housing numbers given to Parishes are minimum, not the maximum.

Qu: Members asked Cllr. Duncton for an update regarding the Sparwood Farm bridalway closure and ask her to look into a blocked bridal path north of Shillinglee (path 566) Cllr. Duncton

Cllr. Duncton responded – The work has not been scheduled and it

is unlikely that it will take place in 2020. A full update will be ascertained from the PRow team.

C/20/123

Safer Bus Stop Project – Phase One (1) – The Street, Plaistow & The Drive, Ifold

Clerk / Cllr.
Pearson / Cllr.
Taylor

The Parish Council (PC) has circulated a letter to the immediate neighbours of the proposed shelter (Appendix B). Information is also published on the PC's website, including the design and location map:

<https://plaistowandifold.org.uk/notice-board>

The PC is aware that some residents are concerned regarding the visual impact the shelter may have on the street scene and views from neighbouring properties.

The Plaistow Village Trust (PVT) asked the following questions:

Qu: Have any alternative designs been submitted?

A: The PC has received several handwritten letters from elderly residents who use the bus service requesting assistance to provide shelter and seating. The project has not been specifically budgeted for this financial year; therefore, to facilitate these requests the PC is reliant on New Homes Bonus (NHB) funding from CDC. The PC is sympathetic to the various concerns and appreciates that the project may seem 'rushed' without consultation. However, the project *speed* was dictated by the NHB application deadline (end July). The application has stringent requirements, including submission of the design, all requisite permissions from third parties and contractor details. The PC should learn whether its funding application has been successful September/October 2020.

The shelter will technically be a replacement. The original burned down several decades ago and the PC at the time decided not to reinstate it. The driveway to Old Chapel House now runs over the old shelter site.

The shelter design is bespoke. A site visit was undertaken to ensure the immediate surrounding architecture is mirrored - the shelter emulates the Sun Inn outhouse. Initially it will look 'new', but the materials will weather appropriately to ensure the shelter blends in naturally with the surrounding buildings.

Butterfly Conservation are working with the Parish Council in relation to the bus stop area at The Drive, Ifold and similar conversations can be had in relation to Plaistow.

The PVT advised that most of the feedback had been positive, provided the shelter is in keeping with the area.

Qu: While no design fees have been incurred, has the design work been put out to tender for alternative designs?

A: Due to the speed of the NHB application the PC did not seek alternative designs. However, the shelter has been designed, free of charge, by a local Charter Surveyor who has a professional qualification in building conservation. The design is bespoke and reflects the surrounding architecture. The material will be locally sourced to ensure the shelter blends in with its surroundings.

Qu: Who makes the final decision regarding the design?

A: The PC.

Qu: Has the design and siting of the shelter been approved by the authority responsible for designating and monitoring the Conservation area?

A: The PC has ascertained all necessary permissions for the shelter. The National Trust (NT) own the verge and have agreed to lease the PC the land for an annual peppercorn rent (£1). The Lease Agreement has been drafted.

The Local Planning Authority (CDC) have confirmed that the shelter can be erected under the PC's permitted development rights conferred by Part 12 Class A of the Planning (General Permitted Development) Order 2015. Therefore, the Parish Council can apply for a Certificate of Lawfulness of Proposed Use or Development (CLPUD) once the NT lease is in place.

WSCC Highways Department published a public notice at the location (telephone pole) on 24th July for twenty-eight (28) days regarding their site assessment undertaken on 21st July 2020 of the suitability of the positioning of the shelter (highway visibility / distance from the kerb / no obstruction of a public footpath etc). This public consultation passed without public comment and/or concern; Highways have produced the licences for the PC to sign and witness.

Qu: Can the shelter be reconfigured to smaller dimensions to be less obtrusive, in particular a height of 3 metres would seem unnecessary.

A: The shelter has been designed to meet the sizing specification as set in Part 12 Class A of the Planning (General Permitted Development) Order 2015. The design brief provided by the PC was to accommodate 5/6 people. A tiled pitched roof is in keeping with the local architecture and provides adequate shelter. The pitch of the roof must meet specific building regulations.

There will be no light / power to the shelter.

The Parish Council unanimously resolved to approve the design of the shelter and enter into the Agreements and Licenses with WSCC Highways and the National Trust.

C/20/124

Highway Matters

- a. Matters to be reported by Members

None

- b. Community Speed Watch (CSW) update & request for equipment

Please refer to the Ifold CSW Report (Appendix C) and the PC's website for an update on the initiative. An article will be published in the October edition of the Parish News.

The Ifold CSW group have asked the PC to fund a speed radar gun to monitor the speeds along Plaistow Road and reflective hi-vis vests for the operators.

Members resolved to purchase the requested items on the basis that they are used to support the whole Parish. Plaistow residents would like to set up their own CSW group and the PC will support residents in this regard. Clerk

The PC will continue to progress an extension of the 30mph speed limit along Rickman's Lane. The PC will investigate implementing speed restrictions along the Dunsfold Road.

- c. Crouchlands Farm HGV movements along Foxbridge Lane (emptying Lagoon 2)

Artemis wrote to the Parish Council on 31st July explaining *"...this work (on Lagoon 2) [...] needed to be carried out this year in order to facilitate the removal of the last remaining anaerobic digestion plant and equipment on our land to comply with the pre-existing CDC Enforcement Notice. This is because some of the pipework is currently being utilised to remove the contents of Lagoon 2, hence the imperative. Once Lagoon 2 has been emptied, the intention then is to do the work to remove this remaining AD plant and equipment for which we are responsible prior to the Enforcement Notice expiring in May next year."* Clerk

The lorry route is along Foxbridge Lane, right on to Plaistow Road heading east. The waste processing plant is in south London.

The Chair and Clerk met with WSCCs Highways on 12th August at the junction of Foxbridge Lane and Rickman's Lane. Unfortunately, a representative from Harpers Environmental Ltd – the company Artemis have contracted to manage the decommissioning of lagoon 2 and the HGV movements – was unable to attend. WSCC Highways have been in direct telephone and email correspondence with

Harpers Environmental Ltd and have provided advice regarding further measures to ensure road safety, such as additional signage and convoy vehicles. The road condition has also been documented by the Parish Council further to advice from Highways.

Additionally, Artemis have confirmed *“being ever mindful of the previous issues around the condition of Foxbridge Lane, we arranged to have the road surveyed so that we could properly monitor it over the duration of the lorry movements as we empty Lagoon 2.”*

d. Traffic Calming update

The interactive Speed Indicator Device for Plaistow Road, Ifold has been ordered with a lead time of 6-8 weeks.

e. PRow update

No new update.

C/20/125

Financial Matters

Clerk

a. To approve Order for Payment

The approved Order for Payments is appended to these Minutes at D. The document will be signed via remote Secured Signing.

b. Financial Steering Group meeting update & quarterly budget review

The Quarterly budget is appended to these Minutes at E.

The Parish Council has not yet embarked on the large budgeted expenditure items so far this financial year, such as the refurbishment of the Lady Hope Playpark. Currently, the projected closing forecast at the end of the financial year is a few hundred pounds above the initial projection. The Parish Council has received the outstanding donation monies raised by the PVT regarding Crouchlands Farm and will receive Gift Aid funds in due course. The Parish Council received a grant from CDC for the cancelled VE Day celebrations, which has been put towards a commemorative bench. Grant income has not been budgeted; however the Parish Council anticipates receiving grants over the course of the financial year, which will be put towards the budgeted projects.

C/20/126

Neighbourhood Plan

Please refer to the NPSG Report appended to these Minutes at F. The Parish Council has secured grant funding from Groundwork UK to support the cost of revisions to the Plan further to Regulation 16 public consultation. The Parish Council unanimously approved the funding terms and conditions.

Clerk

The Village Design Statement (VDS) has undergone minor

amendments requested by CDC relating to landscape and referencing vernacular building design and materials. Councillors resolved to defer the matter to the next meeting to ensure Members have sufficient time to read the document.

C/20/127

Clerk's Update

a. Website

The PC has control of the 'new back end' and is working with TEEC to finalise the site for final handover.

b. BT Kiosk in Plaistow

The PC is now the legal owners of the BT Telephone kiosk in Plaistow and is working with the PVT in relation to its future use as a book exchange.

c. Winter & Emergency Plan Sub Committee meeting

The W&EP Subcommittee has purchased two (2) new salt bins for the Scout Hut and Chalk Road, Ifold bus stop. Highways will publish their 28-day notice before completing the s.115 Agreement for the siting of the bins on their land (the identified verges). WSCC will fill the bins with salt sometime in September.

d. Winterton Hall

Deferred to next meeting.

e. Meeting frequency review

Councillors unanimously resolved to continue with monthly meetings.

f. Condition of Durfold Wood's Notice Board

Cllr. Ribbens reported that the notice board is in a terrible condition. Councillors unanimously resolved to get quotes to repair and/or replace and to complete the job without the need to come back to a future meeting.

C/20/128

Correspondence

a. Communique from the Directors of West Sussex ALC

Please refer to the attached letter at Appendix G.

b. Non-competitive cycling sportive

A non-competitive cycling sportive will take place on Saturday 4th October 2020 from of Cranleigh Showground. Sections of the route will pass through Plaistow and Ifold Parish; however, the roads will not be closed.

C/20/129

Items for inclusion on a future agenda

None specified

C/20/130

Date of next meetings

15th September 2020, 19:30 – Planning & Open Spaces Committee

7th October 2020, 19:30 – Planning & Open Spaces Committee

14th October 2020, 19:30 – Full Parish Council Meeting

There being no further business, the Chair closed the meeting at 21:00

Appendix A – C/20/122: To receive reports from County and District Councillors.

1) The Covid-19 District Councillor hotline remains open should residents report any concerns in the community to the Parish Council. August is normally time when workload is slightly lighter but in light of the last few months this has been a particularly busy few months as CDC has been working hard to get services back up and running as well as working on different strands of the recovery plans.

2) Environmental Bill

Once the bill has completed all parliamentary stages and received royal assent enacting it into an Act of Parliament, the Environment and Health Protection Teams will be considering the legislative requirements and incorporating them into the existing policies and plans such as the Biodiversity, Climate Change and Air Quality Action plans. During the parliamentary stages the Bill is likely to be subject to amendments and we therefore wait for the Act of Parliament. Chichester Contract Services also have interests in the Bill and once it receives royal assent, a joint paper will be taken to Environment Panel and Cabinet/Council outlining the Councils duties and how we will exercise those duties. As this will be a new regime, it will likely warrant a presentation at the All Parishes meeting where further action/support can be discussed.

3) Covid Recovery Grants - Following the allocation of £500,000 at Full Council in July 2020, the Covid Recovery Grants scheme has been launched with applications to be made from 20 August. The scheme is open for four weeks, although it is anticipated that there will be significant interest in the scheme and the schemes will need to be closed early if demand significantly exceeds the funds available. Full details can be found here: www.chichester.gov.uk/covidrecoverygrants

For businesses there are two schemes available: £100,000 for small grants of up to £1,000 – In contrast to all previous grant schemes these small grants allow for retrospective claims against costs that eligible businesses have incurred during the Covid19 emergency, with a real focus on measures that kept staff and customers safe (e.g. Personal Protective Equipment) £150,000 for larger grants up to £5,000 – funding for projects where businesses are recovering from the impact of Covid. This grant can be used for projects such as adapting premises to help attract visitors, buying additional furniture, marketing and promotion, updating a website to make more services available online. To be eligible for either of the grants the business must be in the following sectors:- retail in premises, hospitality, leisure, tourism, restaurant, hair and beauty, gym, health and wellbeing and you must employ between 1.5 – 30 full time equivalent employees.

Smaller grants are to be approved by officers and reported to the Grants and Concessions Panel, Larger grants by the Grants and Concessions Panel

4) South Downs National Park have launched a small grants scheme, awarding funding of between £500 - £2000 to eligible businesses and organisations within the South Downs National Park

5) As a result of the Council no longer being able to demonstrate a five year supply of housing the Planning Committee approved an Interim Planning Statement (IPS) to proactively manage the delivery of housing until the Local Plan Review is completed for consultation, and also for the immediate use in the determination of planning applications

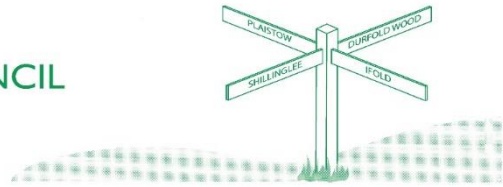
6) Oxencroft – I continue to track in light of high public interest and objection to this application. Should CDC be minded to approve this application the fact that the Parish Council has put in an objection means that it will be heard at planning committee. The next one is 7th October 2020 and currently Derek Price is “awaiting a response from the rights of way team at WSCC and our EHO to the additional information provided by the applicant in respect of potential conflict with other highway users and emissions respectively”

Loxwood Claypit application – An application is due to go in for this at the end of the year and as you can imagine neighbouring parishes residents (as well as Loxwood residents are playing close attention to this. I am liaising with various groups on this proposed application which is due to go into WSCC at the end of the year (with CDC acting as consultees). The applicant is organising a series of webinars so residents can find out more and ask questions. The next one is 27th October at 5pm and you can sign up via this link if you want to attend Register in advance for this webinar: https://zoom.us/webinar/register/WN_EALLvwJISASgGqli5FJk5g

7) Online Surgeries – I continue to conduct meetings with residents via Zoom, Google Hangout, Skype, Video Call or WhatsApp. Contact me at gbevans@chichester.gov.uk / 07958 918 056

PLAISTOW AND IFOLD PARISH COUNCIL

3rd September 2020



Dear Resident,

Re: New Bus Shelter in Plaistow Village

Residents of Plaistow village, who use the local bus service regularly, have written to Plaistow and Ifold Parish Council asking that a bus shelter and seating be provided on the grass verge next to the telephone kiosk outside the Sun Inn.

One of the Parish Council's ongoing projects is to provide safer bus stops throughout the Parish to increase the use of the school and other public bus services. The sites identified for Phase One (1) of the project have been specifically identified by residents as local priorities.

Plaistow village does not currently benefit from any bus shelters whatsoever. The bus to Horsham services the village four (4) times per week and is frequently used by between six (6) and eight (8) elderly residents (80 years or older). The bus uses the Sun Inn car park to pick up and drop off passengers. The only available bench seating is situated on the opposite side of the road from where residents board and alight the bus.

The provision of a bus shelter in Plaistow will enhance the wellbeing of elderly residents, as it will offer sheltered seating from inclement weather on the correct side of the road. Users of this bus service have been identified by the Parish Council as in greatest need of support, due to age and their reliance on public transport to access vital services which cannot be met within the village itself. Consequently, the Parish Council is prioritising this shelter in Phase One (1) of the wider Safer Bus Stop Project.

Although the designated bus stop is on the opposite side of the road, the bus in fact uses the Sun Inn car park to pull in off the highway, therefore the shelter will be situated near to where the bus stops. This will offer the greatest support to users, as they will not have to cross the road on a blind bend and dangerous junction. The shelter and car park benefit from an existing pathway (there is also a salt bin at the location to ensure the pathway and shelter are not hazardous during the winter months). This element of Phase One (1) dovetails with the Parish Council's recent adoption (July 2020) of the BT telephone kiosk, also at the location. The community has requested that it is converted into a book exchange, which will be implemented and managed by the Plaistow Village Trust.

The centre of Plaistow village is in a conservation area; therefore, the shelter has been designed, free of charge, by a local chartered surveyor who specialises in historic and conservation buildings. The

shelter has been sympathetically designed to emulate the local style and surrounding buildings, incorporating feather edge weather board, green oak bracing, and plain clay tiled roof. Please visit the

Parish Council's website to view the design and location plan: www.plaistowandifold.org.uk (Notice Board tab along the top navigation bar).

As part of the Parish wide Safer Bus Stop Project, the Parish Council intends to update existing shelters, or install new ones which are all of the same style and design, in keeping with the rural visual amenity and aesthetic of the Parish, to provide community homogeneity without compromising on safety and functionality.

The grass verge identified as the most suitable location for the shelter is owned by the National Trust (NT). The Parish Council is currently working with the NT and a Lease Agreement has been drafted. The Parish Council is also working with the Local Planning Authority and has been advised that it can take advantage of Permitted Development Rights conferred by Part 12 Class A of the Planning (General Permitted Development) Order 2015. WSCC's Highways Department have assessed the site and deem it safe and suitable for a shelter to be located.

The shelter will be built by WSCC's Communities & Public Protection Directorate volunteer scheme. This specialist team of trained volunteers support communities who wish to undertake locally identified community led projects. The Parish Council will encourage members of the community to join the team and help build this and other shelters in due course. The building material will be responsibly source from local independent businesses. The team have built other bespoke bus shelters within West Sussex and specifically in conservation areas (Rogate, Easebourne and Findon Valley).

The Parish Council organises two (2) community litter-pick/maintenance days each year. The bus shelter will be cleaned as part of these established community events. Any issues arising at other times will be addressed, as necessary. The shelter will be insured by the Parish Council.

If you would like to discuss any aspect of this project, please do not hesitate to contact the Parish Clerk, Catherine.

Additionally, if you would like to make representations to Councillors, you are invited to join the full Parish Council meeting at 7:30pm on Wednesday 9th September via Zoom. Please refer to the meeting agenda published on the Parish Council website, or public notice board outside the Winterton Hall for more information. Alternatively, please email the Clerk before 4pm on 9th September, if you wish for any written representation to be read out at the meeting in your absence.

Yours sincerely

Alan J Pearson

Alan Pearson

Chair of Plaistow and Ifold Parish Council

Clerk & RFO: Catherine Nutting
clerk@plaistowandifold.org.uk | www.plaistowandifold.org.uk

Community Speed Watch - report to Parish Council 9 September 2020

The Ifold community speed watch group has been set up and has had its first week of operation. We have 7 Police trained volunteers and 2 more to receive training. 1 person has already expressed interest in joining and the group are happy to train up more volunteers. (CWS group can be contacted via the PC Clerk)

The volunteers have been out on-site recording traffic 8 times.

- 196 vehicles have been recorded speeding in the 30 MPH limit
- The Police have issued 111 warning letters with another 41 pending.
- 4 cars have been recorded more than once.
- 7 cars have exceeded the 50% excess speed limit and may receive a visit from the police.

The Ifold CSW team are hopeful that their actions will help to re-educate drivers, many of whom are local, to abide by the speed limit, not only here but in other local villages and elsewhere. If local people keep to the speed limit it will ensure others following behind do likewise.

A report about the CSW has been put in the Parish News and posted on the PC website to re-enforce the message.

The effectiveness of the CSW across Sussex can be seen by the records provided by the Police below and the details above. However, it does take several hours of volunteers time which is compounded by having to arrange to collect and return monitoring equipment from the Police in Midhurst. The Ifold CSW Group do consider that the PC owning its own speed monitoring equipment is vital to effective monitoring and ask that the Parish Council approves the funding to purchase the equipment. Future CSW sessions are planned and we would like to support the EU/ Road Traffic Police initiative EDWARD (European Day Without A Road Death.) Sussex police have decided to extend the day to 5 days from 14th to 18th September , when they will strive to have no road fatalities.

Below is further statistics from the CSW web site.

The numbers shown below are LIVE stats from the database as at Tuesday 8th September 2020 15:16:21 from results collected by Speedwatch groups in Sussex During the last 30 days

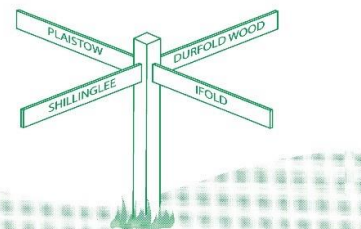
- 4680 speeding offence records were handled automatically and passed on to the local Police for further action. 4398 Warning Letters were sent as a result, and another 737 cases are waiting to be issued.
- The maximum speed recorded in a 30mph zone was 70 mph, but 617 records of excessive speeding (more than 50% above the allowed limit) were flagged up for special attention.
- 300 vehicles were recorded as multiple offenders; details of these vehicles are passed on to the Road Traffic Policing Departments where they will be kept for 12 months. Dependent on the number or severity of the details special attention could include a visit from the local Neighbourhood Policing Team... etc.
- During this time, groups have recorded 114(2.4%) vehicles with no tax and 63(1.3%) vehicles with no MOT, those driving without an MOT are committing a criminal offence and those without TAX could face a court appearance and a fine.

- Within this time, groups have also recorded 11(0.2%) vehicles being driven after being declared on Statutory Off Road Notice's(SORN) showing that there are a percentage of the population who do not care for the safety and security of other road users.

During the last year

- 36401 speeding offence records were handled automatically and passed on to the local Police for further action. 35340 Warning Letters were sent as a result.
- Within this year, groups have recorded 85(0.2%) vehicles being driven after being declared on Statutory Off Road Notice's(SORN) showing that there are a percentage of the population who do not care for the safety and security of other road users.
- During this year, groups have recorded 832(2.3%) vehicles with no tax and 587(1.6%) vehicles with no MOT, those driving without an MOT are committing a criminal offence and those without TAX could face a court appearance and a fine. The vehicles without TAX have been reported to DVLA for their action.

Community Speedwatch aim to educate drivers about the dangers of speeding and the nuisance it causes in the community where they offend but that does not exclude the possibility of direct Police intervention if the message is not fully understood. These statistics are for groups in Sussex.



PLAISTOW AND IFOLD PARISH COUNCIL

Schedule of receipts and order for payments for Aug-Sept 2020

To be approved at the Parish Council meeting on 09.09.2020

Agenda Item: 8a

The signed original document is filed in the Accounts file, YE 31/03/21

RECEIPTS

Payer:	Detail:	Cost Centre/Code	Amount:
		Total	

PAYMENTS

Payee:	Detail:	Cost Centre/Code	Amount:
Miss C E Nutting	Expenses – monthly subscriptions for Zoom 31.07 – 30.08 & 31.08 – 29.09 Secured Signing July & August Instant Ink July – Sept WFHA July - Sept	Subscriptions: 4120 / 102 WFHA: 4102 / 101	£126.65
		Total	£126.65

EXPENDITURE TO BE RATIFIED – paid since last Parish Council Meeting:

Payee:	Detail:	Cost Centre/Code	Amount:
SSE	Cricket Pavilion Electrics 16.05.2020 – 31.07.2020	4310/301	£23.03
Kelsey Hall	Hire Charges April 2019 – March 2020		£200.50
Andrew Gale Tree Surgery Ltd	Tree Survey		£2,820.00
WSCC	Salary and On-Costs for July 2020	4101 / 101	£2,818.24
Roadware	2x Salt Bins for Chalk Road & Scout Hut – Winter & Emergency Plan Sub-Committee budget cost		£163.08
BT	BT Phone Kiosk Adoption in Plaistow		£1.00
WSCC	Salary and On-Costs for August 2020	4101 / 101	£2,959.32
Sussex Land Services Ltd	Ground works for July 2020	4301/301	£404.40
Sussex Land Services Ltd	Ground works for August 2020	4301/301	£404.40
Bankline	Bank charges for July 2020	4140/102	£3.20
Bankline	Bank charges for August 2020	4140/102	£0.40
Miss C E Nutting	Expenses - Cross ref with Order for Payments dated 11.03.2020 / A/Cs year end 31.03.20. Bank error & payment returned to PC; re-paid 11.08.2020		£67.73
		Total	£9,865.3

Total receipts **£00.00**

Total expenditure **£9,991.95**

Signed by Chair:

Date:

Signed by Councillor:

Date:

Signed by Clerk/RFO:

Date:

Appendix E – C/20/125b: Financial Matters – Quarterly budget

Please refer to separate Excel spreadsheet.

Appendix F – C/20/126: Neighbourhood Plan

Report to Plaistow and Ifold Parish Council Meeting 9 September 2020 Update on the Neighbourhood Plan

Regulation 16 As you are aware the Regulation 16 consultation re-run organised and managed by Chichester District Council has commenced from 3rd September to 29th October. In addition to the documents being available on the CDC website and on the Parish Council website, CDC have provided 11 paper copies of the documents to be held by the Clerk and to whom residents and stakeholders can request to view. A copy is also lodged in the Church which can be accessed on Wednesdays through the consultation period.

Notices have gone out to PC notice boards and on the PC website and social media advising of the re-run and how to make comments. There is also an explanation that comments made under the previous Regulation 16 consultation will be retained and passed to the Examiner.

Steering Group Meeting

The Steering Group meeting for 22 July was cancelled as there were no new matters. It is proposed to hold the next meeting at the beginning of November when Reg 16 is completed. Since the last report to the PC the following has been achieved:-

- i) Grant aid for technical professional support from Locality has been applied for by the SG Chair and approved this week in the sum of £4097. Unfortunately Parish Clerk overtime cost was refused. However the grant will cover professional advice/support post Reg 16. and the cost of a mailed leaflet drop to residents (should this be deemed necessary). In support of the application for grant aid a quote for professional advice and support has been obtained from Colin Smith Planning, amounting to 10 days work. It is not considered necessary or good value for money to obtain other quotes as Colin Smith Planning have provided our professional support through drafting the Plan and are up to speed on the scope of the Plan, so will be best placed to take the Plan through Examination to Referendum. However, until Regulation 16 is completed the professional input and time requirement cannot be fully determined. Further reports will be made to the PC.
- ii) The VDS has been updated and will be presented back to the Parish Council for a resolution to resubmit back to CDC for adoption.
- iii) CDC were not particularly helpful regarding a design brief for Land to the North of Little Springfield Farm to ensure future development is sympathetic to the rural location and has in place adequate provision to ensure socially sustainable development. CDC state that the Local Plan and Policies in the draft NP should be sufficient. Accordingly the Parish Council needs to be mindful in the future, when development proposals come forward, of the isolated and rural location of this site.

Brownfield Site Land at Little Springfield Farm Policy EE4

PC representation in support of Policy EE4 was made to CDC Planning Committee on 6th July in relation to the Planning Application on the site. The Planning Committee refused the application on the grounds that the NP carried insufficient weight and so only the Local Plan Policies could be applied

and these did not support the application. Also it was refused on the design of the scheme. Provided Policy EE4 remains in the NP after Examination then consent for development meeting the Policy would be successful. However it is anticipated that due to CDC decision the Policy may need to be amended with additional detail and or a design brief. Hence a requirement for further professional advice, detailed above.

Sara Burrell

Chair Neighbourhood Plan Steering Group

West Sussex Association of Local Councils
[West Sussex ALC Limited]

The West Sussex Association of Local Councils (WSALC) was established (as a Private Company Limited by Guarantee, on 23rd April 2013) to protect and promote the interests, rights, functions and privileges of Member Councils, to assist Members in the performance of their functions, to promote and develop the social, economic, environmental, cultural and recreational life of Parishes, and to promote a widespread and well-informed interest in local government, good local government, and governance (Articles of Association, 13th March 2013). WSALC also liaises with a range of organisations including WSCC, Sussex Police, Health & Social care providers and Voluntary Sector organisations on numerous issues. It also lobbies and puts forward the collective views of its Town and Parish Council Members – and the annual WSALC/WSCC joint conference provides a forum for the exchange of views. There are currently 138 Members,

WSALC is a Member of the Surrey and Sussex Association of Local Councils (SSALC Limited), the other Members being East Sussex (East Sussex ALC Limited) and Surrey (Surrey ALC Limited). WSALC (West Sussex ALC Limited) acquires services from SSALC (SSALC Limited) on behalf of WSALC’s Member Councils – the original objective being the benefits of scale. Those services are currently costing WSALC Members some £91,000 per annum (2020 – 2021). As part of its function, WSALC is concerned to see that value for money is obtained from the contributions that Member Councils pay to it and with which it, in turn, buys member services from SSALC.

The board of WSALC is currently undertaking a “Value-for-Money” Review of how Member Councils’ subscriptions to WSALC are spent on the member services and other options, if any, which are available to deliver better value than that currently provided to Members by SSALC. The Review is being led by Professor Colin Copus, a respected and well-known expert in local government and author of the national review “The Voice of the Councillor”. This exercise reflects the expectation that is incumbent upon all Councils – to check on expenditure and service-delivery to ensure that the public money for which they are responsible and accountable is

being well spent and to enhance local Council (or government) and Parish democratic services.

The findings of Colin Copus's Review will be published in a Report, which is expected by the end of the year – together with a Directors' Report that will consider all options available and make Recommendations that the Board considers would be in the best interests of all member councils. Every Parish and Town Council that is a Member of WSALC will have an opportunity to make known its views on the content of the Report and any Recommendations made, at a series of District Association Q & A "Zoom" sessions in late 2020.

The decision as to how Member Councils wish to proceed for the year commencing April 2021 will be determined at an Extraordinary General Meeting of WSALC early in 2021.

Board of Directors

West Sussex ALC Limited

Enquiries *about this project* should be addressed to Joanna Cadman at admin@westsussexalc.org.uk